



**SAINIK SCHOOL NAGROTA-JAMMU (J&K)**  
**(A Residential School under Sainik Schools Society, MoD, Govt. of India)**



**RECRUITMENT**

1. Applications are invited from suitable candidates for the following posts as per the details given under:-

<b>S No.</b>	<b>Name of Post and Age Limit, Vacancy &amp; Pay Level</b>	<b>Eligibility</b>									
(a)	<b>TGT (Science)</b> <b>Contractual for a period of one year</b> <b>Age: Between 21 and 35 yrs as on 01 Feb 24.</b> <b>Reserved for ST</b> <b>No. of Vacancy: 01</b> <b>Consolidated Salary: ₹30,000/- per month and Free Messing with Cadets</b>	<b><u>Essential</u></b> 1. Four years' Integrated degree course of Regional College of Education of NCERT in the concerned subject with at least 50% marks in aggregate. <b>OR</b> Bachelor's Degree with at least 50% marks in the concerned subjects/combination of subjects and in aggregate. The electives subjects and Languages in the combination of subjects as under:-									
(b)	<b>TGT (Math)</b> <b>Contractual for a period of one year</b> <b>Age: Between 21-35 yrs as on 01 Feb 24</b> <b>Reserved for SC</b> <b>No. of Vacancy: 01</b> <b>Consolidated Salary: ₹30,000/- per month and Free Messing with Cadets</b>	<table border="1"> <thead> <tr> <th>Ser</th> <th>Post (Subject)</th> <th>Subject(s) at Graduation Level</th> </tr> </thead> <tbody> <tr> <td>(a)</td> <td>TGT (Science)</td> <td>Botany, Zoology and Chemistry</td> </tr> <tr> <td>(b)</td> <td>TGT (Math)</td> <td>Bachelor Degree in Mathematics with any two of the following subjects:- Physics, Chemistry, Electronics, Computer Science, Statistics</td> </tr> </tbody> </table> 2. B.Ed or equivalent degree from recognized University or NCTE recognized Institution. 3. Pass in CTET/STET Paper II 4. Proficiency in teaching in English & Hindi Medium. <b><u>Desirable</u></b> 1. Experience of teaching in a Residential/CBSE school. 2. Proficiency in Games & Sports, NCC certificate holder. 3. Higher Qualification. 4. Knowledge of Computers.	Ser	Post (Subject)	Subject(s) at Graduation Level	(a)	TGT (Science)	Botany, Zoology and Chemistry	(b)	TGT (Math)	Bachelor Degree in Mathematics with any two of the following subjects:- Physics, Chemistry, Electronics, Computer Science, Statistics
Ser	Post (Subject)	Subject(s) at Graduation Level									
(a)	TGT (Science)	Botany, Zoology and Chemistry									
(b)	TGT (Math)	Bachelor Degree in Mathematics with any two of the following subjects:- Physics, Chemistry, Electronics, Computer Science, Statistics									
(c)	<b>Mess Manager</b> <b>Regular</b> <b>Age: Between 18-50 yrs as on 01 Feb 24</b> <b>Reserved for UR</b> <b>No. of Vacancy: 01</b> <b>Pay Level:</b> Level-5, ₹29200-92300 (Pre-revised PB-1, ₹5200-20200 + GP ₹2800/-)	<b><u>Essential</u></b> 1. Diploma/Degree in Catering from a recognized institution. 2. At least five years experience of running a catering organization independently in the civil, in the Defence Services or in any other similar organization. 3. Ability to maintain mess accounts. <b><u>Desirable</u></b> 1. JCO or Equivalent from catering trade or with more than 05 years catering experience. 2. Working knowledge on MS Word & MS Excel & ability to use computer for maintenance of mess accounts & correspondence. 3. Knowledge in nutritional study.									

(d)	<b>LDC Regular</b> <b>Age:</b> Between 18-50 yrs as on 01 Feb 24 <b>Reserved for UR</b> <b>No. of Vacancy:</b> 02 <b>Pay Level:</b> Level-2, ₹19900-63200 (Pre-revised PB-1, ₹5200-20200 + GP ₹1900/-)	<b><u>Essential</u></b> 1. Matriculation 2. Typing speed of at least 40 words per minute in English typing and 35 words per minute in Hindi typing. 3. Proficiency in Computer MS Word, Power Point, MS Excel. <b><u>Desirable</u></b> 1. Practical knowledge of computers with word/excel/power point/ tally, experience and knowledge of store keeping/commerce/accounts/office work. 2. Ability to correspond in English and Hindi language.
(e)	<b>UDC Contractual for a period of one year</b> <b>Age:</b> Between 18-50 yrs as on 01 Feb 24 <b>Reserved for UR</b> <b>No. of Vacancy:</b> 01 <b>Consolidated Salary:</b> ₹25,000/- per month	<b><u>Essential</u></b> 1. Graduate 2. At least 02 years office experience as LDC in a State/Central Govt./Autonomous Bodies/Public Sector Undertakings 3. Ability to correspond in English. <b><u>Desirable</u></b> 1. Practical knowledge of computers with word/excel/power point/ tally, experience and knowledge of store keeping/commerce/accounts/office work.
(f)	<b>Lab Assistant Contractual for a period of one year</b> <b>Age:</b> Between 18-50 yrs as on 01 Feb 24 <b>Reserved for UR</b> <b>No. of Vacancy:</b> 01 <b>Consolidated Salary:</b> ₹25,000/- per month	<b><u>Essential</u></b> Intermediate Science or equivalent in the subject. <b><u>Desirable</u></b> Higher qualification will be preferred.

2. Interested Candidates may apply to the Principal Sainik School Nagrota, on the annexed proforma, with a passport size photo affixed and Bio-data, self attested photocopies of all academic Certificates (year-wise/semester-wise, as applicable)/Testimonials (**Relevant to the post only**) and an Account Payee DD of Rs.500/- (Non-refundable) from any bank payable at Nagrota and drawn in favour of Principal Sainik School Nagrota J&K. Alternatively, the fee may be deposited in the School's Bank Account No. 11344228242, State Bank of India, Kandoli Nagrota Jammu Branch, **IFSC Code SBIN0003938**. **Proof of the fee paid must be attached with the application form for verification.**

3. Application form along with above documents and self addressed envelope with ₹22/- stamps affixed must reach Principal Sainik School Nagrota, Jammu (J&K) – 181221, **by ORDINARY POST ONLY, on or before 09 Feb 24. Application forms sent through Registered/Speed Post will not be accepted.** School will not be responsible for any postal delay. Eligible and shortlisted candidates only will be called for selection process tentatively scheduled during Feb/Mar 24. No TA/DA will be paid for attending selection process.

4. The school administration reserves the right to increase/decrease/cancel the vacancy due to administrative/policy reasons. No formal intimation will be given to the applicants.

5. Some unscrupulous elements/touts may try to dupe innocent people/unemployed youths with false promises of providing them jobs in Sainik School Nagrota. At times, they promise job using forged/fake documents, communications, e-mails and websites to authenticate their claims. Therefore, Beware.



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**APPLICATION FORM**  
**(TO BE FILLED IN CAPITAL LETTERS ONLY)**

Recent  
Passport size  
photo

Name of the post applied: \_\_\_\_\_

Category: \_\_\_\_\_ (Mention as applicable: General/SC/ST/OBC)

1. Name of Candidate: (Mr./Mrs./Miss) \_\_\_\_\_

2. Father's Name: Mr. \_\_\_\_\_

3. Date of Birth:

Age as on 01 Feb 24: \_\_\_\_\_ (years) \_\_\_\_\_ (months) \_\_\_\_\_ (days)

4. **Permanent Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mobile No(s) : \_\_\_\_\_ and \_\_\_\_\_ E-mail id \_\_\_\_\_

5. **Correspondence Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Academic Qualifications (For Graduation/PG courses – ATTACH year/sem wise certificates).

Ser	Class	Name of Board/ University/Institution	Year of Passing	Marks obtained	%age obtained
(a)	10 <sup>th</sup>				
(b)	12 <sup>th</sup>				
(c)	Graduation				
(d)	Post Graduation				
(e)	B. Ed				
(f)	M. Ed				
(g)	CTET/STET (Paper II)				
(h)					
(j)					

7. Other Qualifications/Courses details (attach photocopies): -

Ser	Qualification	Name of College/ University/Institution	Year of Passing	Marks obtained	%age obtained
(a)					
(b)					
(c)					

8. Experience (Relevant to Post applied only) (attach photocopies): -

Ser	Name of the institution	Post Held	Period of service			Day/Residential School
			From	To	Total Period	

9. Participation in any Games/Co-curricular/Extra Curricular Activity/NCC etc.

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10. Hobbies/Other Areas of Interest: \_\_\_\_\_

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11. Documents Attached: -

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_

**DECLARATION: -** I declare that the information furnished above is true and correct to the best of my knowledge and belief and nothing has been concealed therein. If any information is found to be false/incorrect at any stage during recruitment or after selection, it will disqualify me for employment.

Date: \_\_\_\_\_

Signature of Applicant