



(e-mail:jksainikschool@yahoo.com)

## **J&K Sainik School Manasbal**

(www.jksainikschool.in)

### **Advertisement Notification**

Sub: **Walk-in-interview.**

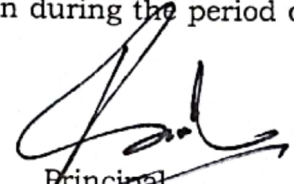
Online application are invited for walk-in-interview for the below mentioned posts strictly on contractual basis for a period of six months or till the posts are filled on permanent basis, whichever is earlier. Age as on 01.01.2024 should not be more than 35 years for teaching staff and fifty years for non-teaching staff. Last date for filling up of application forms is 16.01.2024 up to 5.00 PM and checking of documents & interview will be held at J&K Sainik School Manasbal on 20<sup>th</sup> January 2024 from 11.00 AM onwards.

S.No.	Name of post	Qualification	Monthly Remuneration
1	Quartermaster (01)	<b>Essential.</b> (i) B.A/B.Com. (ii) At least five years experience as UDC stores or as Quartermaster. (OR) Ex-servicemen with at least 10 years experience in handling and Accounting of stores. <b>Desirable.</b> Should have undergone a Quartermaster's course.	Rs.25000/- PM
2	Mess Manage (01)	i) Matriculation or equivalent. ii) At least five years experience of running a catering organization independently in the civil, in Defence services or in any other similar organization. iii) Ability to maintain Mess Accounts. <b>Desirable</b> i) Diploma/ certificate in catering from a recognized institution. ii) JCO or equivalent from catering trade or with more than five years catering experience	Rs.25000/- PM
3	Catering Assistant (01)	<b>Essentials.</b> (i) Matriculation. (ii) Qualification or experience of catering. <b>Desirable.</b> (i) Ability to maintain Mess accounts. (ii) Experience of handling ration stores.	Rs.22000/- PM
4	Store Keeper (01)	<b>Essential</b> Graduate in any stream. <b>Desirable:</b> Experience in handling, accounting & maintenance of stores.	Rs.25000/- PM
5	Accounts Assistant (01)	Graduate or above from any recognized university with a minimum of 50% marks in: i) Commerce or ii) Business administration or iii) Science or iv) Computer application/IT or v) Any other discipline with Mathematics, Statistics or Economics as one of the subjects. Practical knowledge of computer with word/ excel/tally etc.	Rs.25000/- PM

Eligible and interested candidates may apply online in prescribed application format (Google form) available on School website ([www.jksainikschool.in](http://www.jksainikschool.in)) and upload self attested copies of documents in PDF format. Applicants are required to bring two passport size photographs, original certificates and testimonials in respect of their qualification, experience etc mentioned in the application form for verification along with a set of self attested photo copies of all the documents. Candidates will not be allowed to appear in the walk-in-interview in case of non-production of original documents.

Quartermaster, Mess Manager & catering Assistant will be required to stay within the campus round the clock for which rent free accommodation during the period of the contract will be provided.

JKSS/1394/Adm-7375  
Dated: 09.01.2024



Principal,  
J&K Sainik School,  
Manasbal.